

Guide to Consumer Information

The following represents information on the institution, financial assistance, scholarship fraud, graduation rates, athletic participation, campus security, student rights and responsibilities, and the Family Educational Rights and Privacy Act at Malone University.

In accordance with federal regulations set forth by The Higher Education Act of 1965, as amended, below is a summary of consumer information that must be made available to all students at Malone University. Each topic listed gives a brief description of the information that must be disclosed and explains how it can be obtained. For more information, contact the:

Financial Aid Office
Founders Hall
2600 Cleveland Ave. NW
Canton, Ohio 44709

Institutional Information

Cost of Attending Malone University:

For actual tuition and fee charges visit <http://www.malone.edu/admissions/financial-aid/tuition.php>. For estimated tuition and fees, books and supplies, room and board, and personal/miscellaneous expenses visit the Financial Aid Office.

Refund Policy:

The university has a tuition refund policy that stipulates the amount of tuition and fees that are refunded to a student who withdraws from classes during a semester. This policy is published by the Business Office at http://catalog.malone.edu/content.php?catoid=7&navoid=265#Credit_Refunds_and_Withdrawals.

Withdrawal Procedures:

A student may voluntarily resign from the University beginning with the first day of class through the final day for resigning shown in the “[Academic Calendar](#).” If a student must withdraw from all courses and leave the University, an official withdrawal form from the Office of the Registrar must be completed. This official withdrawal form must be approved, processed and returned to the Office of the Registrar no later than the last day of classes during the semester. No withdrawal will be approved or processed during the week of final examinations.

Students who absent themselves from the University without leave and without official resignation will not be assigned “W” grades and, at the end of the semester, normally will receive grades of “F” in courses for which they are registered.

Repayment Policy (Return of Title IV Financial Aid):

The federal government mandates that students who withdraw from all classes may only keep the financial aid (federal “Title IV” grant and loan assistance) they have “earned” up to the time of withdrawal. Funds that were disbursed in excess of the earned amount must be returned by the university and/or the student to the federal government. Please [click here](#) for the entire policy.

Descriptions of Academic Programs:

Information on the university’s academic programs and degree offerings is available from the various schools/colleges and admitting offices. [Click here](#) for comprehensive academic information.

Instructional Personnel:

Information on the university’s faculty and staff personnel is available from various schools/colleges. Visit <http://www.malone.edu/faculty-and-staff.php> for more information.

Accreditation Information:

Malone University is accredited by the Higher Learning Commission to award baccalaureate and masters degrees.

Contact the Higher Learning Commission at 230 South LaSalle Street, Suite 7-500, Chicago, Illinois 60604 or call 800-621-7440 for questions regarding the accreditation of Malone University.

Satisfactory Academic Progress:

Satisfactory Academic Progress (SAP) is the University’s policy that denotes a student’s successful completion of course work towards a certificate or degree. In order to receive financial aid, a student must be making “satisfactory academic progress.” For the purpose of participating in any of the federal student aid programs, the Malone University Office of Financial Aid has established the following policy for determining satisfactory academic progress. Please [click here](#) for the policy.

Services for Students with Disabilities:

Students with physical disabilities should contact [The Office of Student Accessibility Services at Malone University](#) for an appointment so that appropriate accommodations can be made.

Information About Financial Assistance

Overview of Financial Aid Programs:

Malone University administers all Title IV federal programs which are based on a student's demonstrated financial need. Funds received from the federal programs help students to cover school expenses, including tuition and fees, room and board, books and supplies, and transportation. All such programs are subject to regulations authorized by the United States Department of Education, as well as University policies consistent with federal regulations and are subject to change.

How to Apply for Aid:

Students who wish to apply for the programs described in this section should file either the Free Application for Federal Student Aid (FAFSA) or the Renewal Application. The FAFSA is available online at www.fafsa.gov. It is recommended that the application be filed no later than March 1 for summer or fall enrollment or October 1 for spring enrollment. These applications cover aid awarded for the upcoming academic year (beginning with the summer term) and application must be made each year.

Once the Financial Aid Office has received your FAFSA, additional documentation may be requested. An award letter will be sent via the student's [MaloneXpress](#) account to allow them to accept or decline their aid.

Aid Eligibility Requirements:

Please see our Consumer Guide Information.

How Need-Based Aid Recipients Are Determined and How Need-Based Aid is Awarded:

Click here for detailed information.

Financial Aid for Study Abroad:

Students enrolled in an approved Malone University Study Abroad Program may apply for financial aid through the Financial aid Office. A list of approved study abroad programs may be found at <http://www.malone.edu/academics/study-abroad/>.

Rights and Responsibilities of Aid Recipients:

Satisfactory Academic Progress

Method and Frequency of Disbursements

Terms and Conditions of Employment Provided as Financial Aid

Terms of Student Loans, Including Repayment and Sample Repayment Schedules

Terms of Perkins Loans, Including Repayment

Scholarship Fraud:

According to the Federal Trade Commission, perpetrators of financial aid fraud often use the following lines to sell their scholarship services; students should avoid any scholarship service or website that states the following:

- “This scholarship is guaranteed or your money back.”
- “You can’t get this information anywhere else.”
- “I just need your credit card or bank account number to hold this scholarship.”
- “We’ll do all the work.”
- “This scholarship will cost some money.”
- “You’ve been selected by a ‘national foundation’ to receive a scholarship.”
- “You’re a finalist” in a contest you never entered.

If you believe you have been a victim of scholarship fraud, wish to file a complaint, or want more information, call 1-877-382-4357 or visit www.ftc.gov/scholarshipcams.

Graduation Rates and Statistics:

This is the rate for degree-seeking full-time undergraduates who have graduated from their programs within 150% of the normal time for graduations. Detailed rates are published on our website and available by [clicking here](#).

Graduation Rates for Student Athletes:

Athletic program participation and financial support information can be obtained by visiting the Athletic Department located at the:

Athletic Administration Building

Osborn Hall

Campus Safety Resources:

[Campus Safety and Security](#)

Family Educational Rights and Privacy Act:

Family Educational Rights and Privacy Act (FERPA)

Equal Opportunity:

Malone University's Equal Opportunity Statement

Contact Information for Admitting Offices and Schools/Colleges:

Admissions, Office of Graduate School
Admissions, Office of Undergraduate
Admissions for International Undergraduates

Costs of Attending Malone University:

For actual tuition and fee charges contact:

Malone University Business Office

Founders Hall

2600 Cleveland Ave NW

Canton, OH 44709

330.471.8446

<http://www.malone.edu/offices-and-services/business-office/current-fee.php>

For estimated tuition and fees, books and supplies, room and board, and miscellaneous expenses contact:

Malone University Financial Aid Office

Founders Hall

2600 Cleveland Ave NW

Canton, OH 44709

330.471.8159

<http://www.malone.edu/admissions/financial-aid/>

