

MALONE COLLEGE

Admission to Teacher Education Faculty Reference

Students complete this section only

Name of Student:	Teaching Major(s):	1. 2.
Faculty Member Completing Form:	Check Academic Area of Faculty Member: <input type="checkbox"/> Education <input type="checkbox"/> General Education <input type="checkbox"/> Teaching Area	

Please send the completed reference form to the Education Office by campus mail within three days. Thank you for taking the time to complete the Reference Form.

Please utilize the following rating scale when evaluating this student:

5	4	3	2	1	N
(Excellent)	(Very Good)	(Good)	(Fair)	(Weak)	(No opportunity to observe)

Place your rating of each Quality Factor in the box provided. Please tabulate your overall average rating by adding the assigned rating values and dividing the sum by the number of Quality Factors receiving a numeric rating.

QUALITY FACTORS AND DEFINITIONS:

<input type="checkbox"/> Adaptability (Student was flexible and adjusted to changes in learning environment.) <input type="checkbox"/> Appearance (Student's attire was neat and appropriate for the classroom.) <input type="checkbox"/> Voice (Student's voice was well modulated in regard to circumstances.) <input type="checkbox"/> Cooperation (Student had the ability to work well with instructor and peers.) <input type="checkbox"/> Leadership (Student demonstrated initiative and assumed responsibility.) <input type="checkbox"/> Positive Work Ethic (Student was organized with work done well, on time, and beyond instructor's expectation.) <input type="checkbox"/> Tactful (Student was conscious of feelings of others in difficult situations.) <input type="checkbox"/> Punctuality (Student was on time to class and demonstrated low absenteeism.) <input type="checkbox"/> Interpersonal Skills (Student demonstrated enthusiasm, was caring, helpful, and out going.) <input type="checkbox"/> Oral Communication (Student's oral assignments demonstrated clarity, projection, and proper speaking techniques.) <input type="checkbox"/> Written Communication (Student's written communications demonstrated legibility, and proper spelling, punctuation, and English usage.) <input type="checkbox"/> Subject Matter (Student demonstrated ability to understand and apply subject matter presented in class.) <div style="text-align: right;"> _____ Sum of above rated items Divided by N= _____ Average </div>	<p><u>Education Faculty also Complete the Following:</u></p> <input type="checkbox"/> Pedagogical Knowledge (Student designs appropriate teaching activities.) <input type="checkbox"/> Pedagogical Skills (Student demonstrates effective teaching.) <input type="checkbox"/> Professional Potential (Student shows potential to be a P-12 teacher.) <div style="text-align: right;"> _____ Sum of all rated items Divided by N = _____ Average </div> <p><u>Comments:</u></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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Faculty Member Signature:

Date:
