



MaloneCareerConnections.com

ELECTRONIC AUTHORIZATION FORM

MaloneCareerConnections.com (MC²) powered by EASE software a product of eCampusRecruiter, a division of Simpedia Networks, LLC, is a web-based resume/job posting system. **MC²** allows potential candidates to establish an account, view and apply for intern and career opportunities 24/7 from anywhere they can access the Internet. Only Malone College students, graduates and alumni can upload their initial resume to first be reviewed and approved by Career Development Staff. Once approved, their resumes can be accessed by approved employers for internship and career positions.

If you do not want your resume to be on-line do *not* upload it into the system therefore only using **MC²** to search internship/career postings as well as job fairs and other career-related events.

Check the "No" box if you do *not* want employers to view your resume therefore not uploading it in the system.

No, I will not be uploading my resume into the system.

Check the "yes" box and print your first, middle initial and last name with month/day/year

Yes I want employers to view my resume.

First: _____ Middle Initial: _____ Last: _____

By checking "yes" and printing your full name, you understand the User/Privacy policy, and you are giving Malone College Career Development permission to allow approved employers to view your uploaded resume in **MC²** for internships or full-time career opportunities for which you are qualified.

By checking "Yes", you also indicate to Career Development that you understand if at any time you wish to remove your resume from **MC²**, you must delete it from the system. Career Development will routinely check the system approximately every 4 months. If you have not logged into the system to update your profile and/or resume, your system status will change from "Active" to "Blocked" until you resubmit current information. You will receive a system email notification. Check your resume at least every 3 months to update or make additions to your skills/class or work experience. Employers expect to see current and correct resumes. As a user, you are responsible for the integrity and credibility of your profile and resume information in the system.