



2023-2024 SPECIAL CIRCUMSTANCES APPEAL FORM DEPENDENT STUDENTS

STUDENT'S NAME _____

ADDRESS _____ PHONE _____

CITY, STATE, ZIP _____

NOTE: Appeals will NOT be considered until appropriate documentation and this form are submitted to the Financial Aid Office.

SPECIAL CIRCUMSTANCE (check appropriate category)

_____ One of the student's parents earned money in 2021 or 2022 and is no longer employed.
* **submit documentation type #1, #2, #4 and #9 (described below)**

_____ One of the student's parents earned money in 2021 or 2022 and has been unable to earn money in his/her usual way now due to a disability, reduction in pay, or a job change.
* **submit documentation type #1, #2, and #3 (for disability only) (described below)**

_____ One of the student's parents received an untaxed benefit in 2021 or 2022 (such as child support), and has completely lost that income.
* **submit documentation type #4 (described below)**

_____ The student has already applied for financial aid and his/her parents have divorced or separated since that time.
* **submit documentation type #1, #2, and #5 (described below)**

_____ The student has already applied for financial aid and a parent has died since that time.
* **submit documentation type #1, #2, and #6 (described below)**

_____ The parents have paid more than 11% of their total income in non-reimbursed medical expenses in 2021 OR in 2022.
* **submit documentation type #1 and #7 (described below)**

DOCUMENTATION REQUIRED (MUST be submitted)

<p>TYPE #1 Signed copies of parents' 2021 & 2022 federal income tax return (pages 1 and 2), including Schedules 1, 2, and 3 (if applicable)</p>	<p>TYPE #2 Copies of the most recent pay stubs from ALL parent's employers showing date of that pay period, amount earned that period, and year to date amount earned</p>
<p>TYPE #3 A letter from the physician stating type of disability, date of diagnosis and anticipated length of recovery time</p>	<p>TYPE #4 A letter from the appropriate public agency stating type of benefits terminated, date of termination and total amount expected</p>
<p>TYPE #5 A copy of the court order showing date of divorce or separation and verification of separate addresses</p>	<p>TYPE #6 A copy of the death certificate or newspaper obituary showing the date of the parent's death</p>
<p>TYPE #7 A copy of the schedule A from the 2021 federal tax transcript if expenses were paid in 2021 OR copies of receipts showing medical and dental expenses actually paid PERSONALLY in 2021 and not reimbursed</p>	<p>TYPE #8 A copy of unemployment benefits statement (showing benefit amount and benefit start date) if parent is receiving any benefits OR denial of benefits statement</p>
<p>TYPE #9 Copies of all parent's W2s for 2021 & 2022</p>	<p>OTHER</p>

(Please continue answering the remaining questions on page two of this form)

