

# <u>Program Name</u>: Counseling and Human Development, including Clinical Mental Health Counseling and School Counseling Assessed by - Dr. Christina Schnyders, Director, Department of Counseling & Human Development Date/Cycle of Assessment:

### Reporting cycle of Fall 2019 – Summer 2020

### **Mission Statement:**

Built on Malone University's Foundational Principles, the graduate programs in the Counseling and Human Development department provide knowledge, practice, and skills through educational and clinical experiences, developing professional counselors as intentional practitioners who advocate for client/student growth and development.

### Program Objectives (POs)/CACREP Key Performance Indicators (KPIs)

PO-01/KPI-01: Students will demonstrate their acquired knowledge of professional counseling identity, roles, advocacy strategies, and skill in the application of professional principles and ethical standards of counseling practice.

PO-02/KPI-02: Students will demonstrate acquired knowledge and skills in the use of multicultural counseling competencies.

PO-03/KPI-03: Students will demonstrate acquired knowledge and skill in the use of developmental theories and approaches across the lifespan.

PO-04/KPI-04: Students will demonstrate acquired knowledge and skill in career development, career assessment, and vocational enhancement strategies.

PO-05/KPI-05: Students will demonstrate acquired knowledge and skill in the professional, ethical and culturally relevant use of theories, techniques, and interventions, throughout the counseling process.

PO-06/KPI-06: Students will demonstrate acquired knowledge and skill in group theories, techniques, dynamics, processes, and group counseling practice.

PO-07/KPI-07: Students will demonstrate acquired knowledge and skill in the professional, ethical, and culturally relevant use of assessment and testing in counseling practice.

PO-08/KPI-08: Students will demonstrate acquired knowledge and skills in the use of research and program evaluation for the enhancement of counseling practice.

### **Specialty Area Competencies: Clinical Mental Health Counseling**

PO-09/KPI-09 (CMHC): Students will demonstrate acquired knowledge and skill in the use of theories, models, documentation formats of case conceptualization, assessment, diagnosis, and treatment planning and implementation, and ethical culturally relevant and evidence-based strategies to provide effective counseling practice.

### **Specialty Area Competencies: School Counseling**

PO-10/KPI-10 (SC): Students will demonstrate acquired knowledge and skill in the application of theories, techniques and interventions, and the development, coordination, and evaluation of effective school programs, and the ethical and culturally relevant strategies to for the provision of effective counseling practice.

### **Counseling Dispositions**

PO-11/KPI-11: Students will demonstrate characteristics (counseling dispositions) related to the domains of 1) clinical astuteness, 2) intrapersonal skills, 3) interpersonal skills, and 4) professionalism and ethical practice in counseling.

### **Licensure Exam Passage Rates:**

Students will meet standards and requirements for state licensure and certifications.

## Counseling and Human Development's Academic Program Assessment Report

**Department: Counseling and Human Development** 

Programs: Clinical Mental Health Counseling Program and School Counseling Program Assessed by:

Dr. Christina Schnyders, Program Director Time Period Covered: Fall 2019 – Summer

2020 Submission Date: October?

Program Intended Learning Outcomes	Means of Program Assessment & Criteria for Success	Summary of Data Collected	Use of Results: Actions
PO-01/KPI-01: Students will demonstrate their acquired knowledge of professional counseling identity, roles, advocacy strategies, and skill in the application of professional principles and ethical standards of counseling practice.	M-01-1 (CMHC) Course: COUN 544 Foundations of CMHC Instrument: Supervising Clinical Counselor Interview and Paper Criteria: Score of 80% or above.	Fall Semester 2019 Supervising Clinical Counselor Interview and Paper 100% of the graduate counseling students (n= 37) passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Supervising Clinical Counselor Interview and Paper 100% of the graduate counseling students (n= 27), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020 Supervising Clinical Counselor Interview and Paper 100% of the graduate counseling students (n= 29), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ol> <li>Actions:         <ol> <li>Provide assistance in helping students find someone with supervisory status for the assignment.</li> <li>Extend the assignment specifications to allow students to contact a supervisor inperson, by phone, or via an online interface.</li> <li>Allow students to co-interview a Supervisor if they cannot locate someone with supervisory status near them.</li> </ol> </li> </ol>

M-01-2 (CMHC) Course: COUN 544 Found CMHC Instrument: History & Cur in Counseling Paper Criteria: Score of 80% or a	rent Issues  Paper  Spring Semester 2020—NOT YET	Actions:  1. Review syllabus instructions in class or via an online meeting to clarify expectations for the assignment.  2. Review grading rubric to clarify grading criteria for the assignment prior to assignment submission.
M-01-3 (SC) Course: COUN 545 Founda Instrument: Professional In Report Criteria: Score of 80% or ab	100% of the graduate counseling students (n=7), passed this assessment, scoring higher	Actions: 1. Provide assistance in helping students find a school counselor to be interviewed. 2. Allow students to contact a school counselor in-person, by phone, or via an online interface.
M-01-4 (SC) Course: COUN 545 Founda Instrument: History & Curre in Counseling Paper Criteria: Score of 80% or ab	ent Issues History & Current Issues in Counseling Paper	Actions:  1. Use of this assessment instrument began in Fall 2020 and will be used from here forward.  2. Review syllabus instructions in class or via an online meeting to clarify expectations for the assignment.  3. Review grading rubric to clarify grading criteria for the assignment prior to assignment submission.

M-01-5 (CMHC & SC)

Course: **COUN 662** Counseling

Children & Adolescents

Instrument: Case Study Analysis 2

**M-01-6** (CMHC & SC)

Course: **COUN 630** Counseling

Practicum

Instrument: Case Conceptualization

Paper

### Fall Semester 2019

### Case Study Analysis 2

100% of the graduate counseling students (n=17), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Case Study Analysis 2

100% of the graduate counseling students (n=16), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Summer Semester 2020

### Case Study Analysis 2

94.4% of the graduate counseling students (n= 34), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Fall Semester 2019

### Case Conceptualization Paper

100% of the graduate counseling students (n= 18), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Case Conceptualization Paper

100% of the graduate counseling students (n=21), passed this assessment, scoring higher than the cut percentage rate of 80%. than the cut percentage rate of 80%.

### **Actions:**

- Include Stone's model of ethical decision making with the assignment instructions to help students access and apply information.
- Provide a brief lecture to review the model and giving examples of the types of questions students should be asking as they weigh their choices in the case.
- 3. Provide a sample case study response as an example of what is expected.

- 1. Encourage thoughtful consideration of which student should be selected.
- 2. Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.
- 3. Review grading rubric and expectations with students prior to assignment deadline.

PO-02/KPI-02: Students will demonstrate acquired knowledge and skills in the use of multicultural counseling competencies.	M-02-1 (CMHC & SC) Course: COUN 503 Multicultural Counseling Instrument: <i>Diversity Interview</i> Criteria: Score of 80% or above	Summer Semester 2020 (CMHC only)  Case Conceptualization Paper  100% of the graduate counseling students (n= 18), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019  Diversity Interview  100% of the graduate counseling students (n=37), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Diversity Interview  100% of the graduate counseling students (n= 20), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Diversity Interview  98.3% of the graduate counseling students (n= 59), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Assessment of competency in this area will be assessed by a Multicultural Competencies paper beginning in Fall 2020.  2. A grading rubric will be created in alignment with the Multicultural Competencies paper and will be discussed with students ahead of assignment submission.
	M-02-2 (CMHC & SC) Course: COUN 503 Multicultural Counseling Instrument: Advocacy Project Criteria: Score of 80% or above	Fall Semester 2019  Advocacy Project  94.59% of the graduate counseling students (n= 37), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review assignment instructions and grading rubric with students prior to assignment submission.  2. Review APA 7 <sup>th</sup> edition guidelines with students.

	M-02-3 (CMHC & SC) Course: COUN 503 Multicultural Counseling Instrument: Immersion Experience Criteria: Score of 80% or above	Spring Semester 2020  Advocacy Project  95% of the graduate counseling students (n= 20), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Advocacy Project  91.4% of the graduate counseling students (n= 58), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019  Immersion Experience  100% of the graduate counseling students (n= 37), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Immersion Experience  100% of the graduate counseling students (n= 20), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Immersion Experience  94.9% of the graduate counseling students (n= 59), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage students to process what occurred as well as the emotional response to events as part of the paper in order to inform "lessons learned."  2. Review graduate-level writing expectations for this assignment.
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M-02-4 (CMHC & SC)
Course: COUN 564 Theories and
Techniques of Counseling II
Instrument: Final Video Assessment
Criteria: Score of 80% or above

### Spring Semester 2020

### Final Video Assessment

95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Summer Semester 2020

### Final Video Assessment

100% of the graduate counseling students (n= 44), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- 1. Review sessions conducted by the course instructor and identify skills used in preparation for this assignment.
- 2. Conduct practice sessions with the professor or with classmates and have students/professor provide feedback on strengths and areas of further growth.

### M-02-5 (SC)

Course: COUN 684 School Counseling

Internship II

Instrument: Live Observation

**Evaluation** 

Criteria: Score of 80% or above

### Fall Semester 2019

### Live Observation Evaluation

88.9% of the graduate counseling students (n= 9), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Live Observation Evaluation

100% of the graduate counseling students (n=3), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- Encourage students to be selective with the student chosen for the Live Observation.
- Practice areas of known weakness prior to the live observation through class roleplaying or with another counselor on site.

### **M-02-6** (CMHC)

Course: **COUN 686** Clinical Mental Health Counseling Internship II Instrument: *Live Observation* 

Evaluation

Criteria: Score of 80% or above

### Fall Semester 2019

### Live Observation Evaluation

100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.

- . Encourage students to be selective with the student chosen for the Live Observation.
- Practice areas of known weakness prior to the live observation through class roleplaying or with another counselor on site.

PO-03/KPI-03: Students will demonstrate acquired knowledge and skills in the use of developmental theories and approaches across the lifespan.  M-03-1 (CMHC & SC) Course: COUN 549 Human Growth and Development Instrument: Developmental Paper Criteria: Score of 80% or above  M-03-1 (CMHC & SC) Course: COUN 549 Human Growth and Developmental Paper Criteria: Score of 80% or above  Fall Semester 2019 Developmental Paper 100% of the graduate constitution of the graduate constitutio	Duation Dunseling students Sessment, scoring Sentage rate of 80%.  Actions:  1. Encourage writing multiple drafts in order to improve content and overall flow of the paper prior to submission. 2. Review the importance of integrating developmental theories to enhance the description of developmental domains and milestones.
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M-03-2 (CMHC & SC) Course: COUN 549 Human Growth and Development Instrument: Case Conceptualization Criteria: Score of 80% or above	Fall Semester 2019  Case Conceptualization  100% of the graduate counseling students (n= 33), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Case Conceptualization  96 % of the graduate counseling students (n= 25), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Case Conceptualization  100% of the graduate counseling students (n= 33), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review assignment description and grading rubric with students.  2. Encourage students to review examples posted in Moodle prior to assignment submission.
M-03-3 (CMHC & SC) Course: COUN 662 Counseling Children and Adolescents Instrument: Case Study Analysis 2 Criteria: Score of 80% or above	Fall Semester 2019  Case Study Analysis 2  100% of the graduate counseling students (n=17), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Case Study Analysis 2  100% of the graduate counseling students (n=16), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Include Stone's model of ethical decision making with the assignment instructions to help students access and apply information.  2. Provide a brief lecture to review the model and giving examples of the types of questions students should be asking as they weigh their choices in the case.

		Summer Semester 2020  Case Study Analysis 2  94.42% of the graduate counseling students (n= 34), passed this assessment, scoring higher than the cut percentage rate of 80%.	3. Provide a sample case study response as an example of what is expected.
Internsh Instrum <b>Present</b>	e: COUN 684 School Counseling hip II ment: Case Report and station a: Score of 80% or above	Fall Semester 2019  Case Report and Presentation  100% of the graduate counseling students (n=10), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Case Report and Presentation  100% of the graduate counseling students (n= 3), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ol> <li>Actions:         <ol> <li>Encourage thoughtful consideration of which student should be selected.</li> <li>Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.</li> </ol> </li> <li>Review grading rubric and expectations with students prior to assignment deadline.</li> </ol>
Course: Health Instrum Present	Counseling Internship II nent: Case Report and tation a: Score of 80% or above	Fall Semester 2019  Case Report and Presentation  100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Case Report and Presentation  100% of the graduate counseling students (n= 11), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage thoughtful consideration of which student should be selected.  2. Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.  3. Review grading rubric and expectations with students prior to assignment deadline.

PO-04/KPI-04: Students will demonstrate acquired knowledge and skills in career development, career assessment, and vocational enhancement strategies.	M-04-1 (CMHC & SC) Course: COUN 570 Career Counseling Instrument: Career Assessment Summary Criteria: Score of 80% or above	Summer Semester 2020  Case Report and Presentation  100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Career Assessment Summary  100% of the graduate counseling students (n=25), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Career Assessment Summary	Actions:  1. Review assignment instructions and the grading rubric with students prior to assignment submission.  2. Encourage students to synthesize career inventory results rather than just present individual
		100% of the graduate counseling students (n= 31), passed this assessment, scoring higher than the cut percentage rate of 80%.	inventory results separately.  3. Conduct a career assessment for the students.
	M-04-2 (CMHC & SC) Course: COUN 570 Career Counseling Instrument: Career Development Program Plan Criteria: Score of 80% or above	Spring Semester 2020  Career Development Program Plan  88.9% of the graduate counseling students (n= 27), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Career Development Program Plan  100% of the graduate counseling students (n= 19), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review assignment instructions and the grading rubric with students prior to assignment submission.  2. Provide guidance on using scholarly sources and citations to substantiate the program plan components.

### M-04-3 (CMHC & SC)

Course: COUN 622 Assessment in

Counseling

Instrument: *Assessment Report* Criteria: Score of 80% or above

### Fall Semester 2019

### Assessment Report

100% of the graduate counseling students (n= 46), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Assessment Report

100% of the graduate counseling students (n= 43), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- 1. Encourage personal consultation with the course instructor for questions related to the assignment requirements.
- Provide a mid-week submission deadline for brief formative feedback prior to the final submitted assignment deadline.

### M-04-4 (SC)

Course: COUN 684 School Counseling

Internship II

Instrument: Case Report and

Presentation

Criteria: Score of 80% or above

### Fall Semester 2019

### Case Report and Presentation

100% of the graduate counseling students (n= 10), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Case Report and Presentation

100% of the graduate counseling students (n= 3), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- Encourage thoughtful consideration of which student should be selected.
- Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.
- 3. Review grading rubric and expectations with students prior to assignment deadline.

### **M-04-5** (CMHC)

Course: **COUN 686** Clinical Mental Health Counseling Internship II Instrument: *Case Report and* 

Presentation

Criteria: Score of 80% or above

### Fall Semester 2019

### Case Report and Presentation

100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

Encourage thoughtful consideration of which student should be selected.

		Case Report and Presentation  100% of the graduate counseling students (n=11), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020 Case Report and Presentation 100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ol> <li>Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.</li> <li>Review grading rubric and expectations with students prior to assignment deadline.</li> </ol>
PO-05/KPI-05: Students will demonstrate acquired knowledge and skills in the professional, ethical, and culturally-relevant use of theories, techniques, and interventions throughout the counseling process	M-05-1 (CMHC & SC) Course: COUN 564 Theories and Techniques in Counseling II Instrument: Final Video Assessment Criteria: Score of 80% or above	Spring Semester 2020  Final Video Assessment  95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Final Video Assessment  100% of the graduate counseling students (n= 44), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review sessions conducted by the course instructor and identify skills used in preparation for this assignment.  2. Conduct practice sessions with the professor or with classmates and have students/professor provide feedback on strengths and areas of further growth.
	M-05-2 (CMHC & SC) Course: COUN 567 Group Dynamics and Processing in Counseling Instrument: <i>Group Facilitation</i> Criteria: Score of 80% or above	Fall Semester 2019  Group Facilitation  100% of the graduate counseling students (n= 12), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review sessions conducted by the course instructor and identify skills used in preparation for this assignment.

	Spring Semester 2020 Group Facilitation 100% of the graduate counseling students (n= 45), passed this assessment, scoring higher than the cut percentage rate of 80%.	2. Conduct practice sessions with the professor or with classmates and have students/professor provide feedback on strengths and areas of further growth.
M-05-3 (CMHC & SC) Course: COUN 662 Assessment in Counseling Instrument: Child or Adolescent Interview and Summary Paper Criteria: Score of 80% or above	Fall Semester 2019 Child or Adolescent Interview Summary Paper 100% of the graduate counseling students (n= 17), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Child or Adolescent Interview and Summary Paper 100% of the graduate counseling students (n= 16), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020 Child or Adolescent Interview and Summary Paper 97.06% of the graduate counseling students (n= 34), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Provide students with a list of examples of appropriate interventions they may choose from for their session.  2. Include lecture/ powerpoint/resources that help students assess the effectiveness of the intervention used, and to assess the strengths and challenges of the volunteer client.  3. Provide demonstration video links as examples.

M-05-4 (SC
Course: C

Course: COUN 684 School Counseling

Internship II

Instrument: Live Observation

Evaluation

Criteria: Score of 80% or above

### Fall Semester 2019

### Live Observation Evaluation

88.9% of the graduate counseling students (n= 9), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020

### Live Observation Evaluation

100% of the graduate counseling students (n=3), passed this assessment, scoring higher than the cut percentage rate of 80%.

### M-05-5 (CMHC)

Course: **COUN 686** Clinical Mental Health Counseling Internship II Instrument: Live Observation

Evaluation

Criteria: Score of 80% or above

### Fall Semester 2019

### Live Observation Evaluation

100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Spring Semester 2020—NOT ASSESSED

### **DUE TO COVID-19**

Live Observation Evaluation

### Summer Semester 2020

### Live Observation Evaluation

100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- 1. Encourage students to be selective with the student chosen for the Live Observation.
- 2. Practice areas of known weakness prior to the live observation through class roleplaying or with another counselor on site.

- 1. Encourage students to be selective with the student chosen for the Live Observation.
- 2. Practice areas of known weakness prior to the live observation through class roleplaying or with another counselor on site.

PO-06/KPI-06: Students will demonstrate acquired knowledge and skills in group theories, techniques, dynamics, processes, and group counseling practice.	M-06-1 (CMHC & SC) Course: COUN 567 Group Dynamics and Processing in Counseling Instrument: Six-Session Group Counseling Plan Criteria: Score of 80% or above	Fall Semester 2019  Six-Session Group Processing Plan  100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Six-Session Group Processing Plan  100% of the graduate counseling students (n= 42), passed this assessment, scoring	Actions:  1. Break down the assignment to include various points of submission in order to provide students substantive feedback.  2. Encourage students to use a developed outline for group facilitation.
	M-06-2 (CMHC & SC) Course: COUN 567 Group Dynamics and Processing in Counseling Instrument: <i>Group Facilitation</i> Criteria: Score of 80% or above	higher than the cut percentage rate of 80%.  Fall Semester 2019 Group Facilitation 100% of the graduate counseling students (n= 12), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Group Facilitation 100% of the graduate counseling students (n= 45), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review assignment instructions and the grading rubric prior to students completing group facilitation.  2. Allow students to see a group being facilitated in class prior to completing this assignment.
	M-06-3 (CMHC & SC) Course: COUN 641 Addictions Counseling Instrument: Recovery Meetings & Reflection Paper Criteria: Score of 80% or above	Fall Semester 2019  Recovery Meetings & Reflection Paper 100 % of the graduate counseling students (n= 8), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Increase questions in reflection paper regarding group dynamics and processes as observed in recovery meetings.

	Spring Semester 2020  Recovery Meetings & Reflection Paper 100% of the graduate counseling students (n= 24), passed this assessment, scoring higher than the cut percentage rate of 80%.	2. Structure discussion forum to address considerations between recovery meetings and group counseling practice in the treatment of substance use disorders.
Course: COUN 684 School Counseling Internship II Instrument: Group Facilitation Report Criteria: Score of 80% or above	Fall Semester 2019  Group Facilitation Report  100% of the graduate counseling students (n= 10), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Group Facilitation Report  100% of the graduate counseling students (n= 3), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions: 1. Encourage students to conduct a needs assessment prior to assignment submission. 2. Encourage student research relevant materials available for this assignment.
Health Counseling Internship II Instrument: <i>Group Facilitation Report</i> Criteria: Score of 80% or above	Spring Semester 2020  Group Facilitation Report  100% of the graduate counseling students	Actions:  1. Encourage thoughtful consideration of which student should be selected.  2. Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.  3. Review grading rubric and expectations with students prior to assignment deadline.

PO-07/KPI-07: Students will demonstrate acquired knowledge and skills in the professional, ethical, and culturally relevant use of assessment and testing in counseling practice	M-07-1 (CMHC & SC) Course: COUN 622 Assessment in Counseling Instrument: Assessment Report Criteria: Score of 80% or above	Summer Semester 2020 Group Facilitation Report 100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019 Assessment Report 100% of the graduate counseling students (n= 46), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Assessment Report 100% of the graduate counseling students (n= 43), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage personal consultation with the course instructor for questions related to the assignment requirements.  2. Provide a mid-week submission deadline for brief formative feedback prior to the final submitted assignment deadline.
	M-07-2 (CMHC & SC) Course: COUN 622 Assessment in Counseling Instrument: Test Critique Paper Criteria: Score of 80% or above	Fall Semester 2019 Test Critique Paper 97.7% of the graduate counseling students (n= 43), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Test Critique Paper 95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage personal consultation with the course instructor for questions related to the assignment requirements.  2. Provide a mid-week submission deadline for brief formative feedback prior to the final submitted assignment deadline.

### M-07-3 (CMHC & SC)

Course: COUN 570 Career Counseling

Instrument: Career Assessment

Summary

Criteria: Score of 80% or above

### Spring Semester 2020

### Career Assessment Summary

100% of the graduate counseling students (n= 25), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Summer Semester 2020

### Career Assessment Summary

100% of the graduate counseling students (n= 31), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- Review assignment instructions and the grading rubric with students prior to assignment submission.
- 2. Encourage students to synthesize career inventory results rather than just present individual inventory results separately.
- 3. Conduct a career assessment for the students.

### **M-07-4** (CMHC & SC)

Course: **COUN 628** Treatment Methods in Clinical Mental Health

Counseling

Instrument: *Diagnostic Assessment* Criteria: Score of 80% or above

### Fall Semester 2019

### Diagnostic Assessment

100% of the graduate counseling students (n= 20), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Summer Semester 2020

### Diagnostic Assessment

97.5% of the graduate counseling students (n= 40), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- Review assignment instructions and the grading rubric with students prior to assignment submission.
- 2. Provide guidance on using scholarly sources and citations to substantiate the program plan components.

### M-07-5 (SC)

Course: COUN 684 School Counseling

Internship II

Instrument: Case Report &

Presentation

Criteria: Score of 80% or above

### Fall Semester 2019

### Case Report & Presentation

100% of the graduate counseling students (n=10), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

1. Encourage students to be selective in determining the student on whom the case report is presented wisely.

		Spring Semester 2020  Case Report & Presentation  100% of the graduate counseling students (n= 3), passed this assessment, scoring higher than the cut percentage rate of 80%.	2. Encourage selecting a student whose situation has layers of complexity and encourage students to gather information needed for the case report prior to submitting the report.
	M-07-6 (CMHC) Course: COUN 686 Clinical Mental Health Counseling Internship II Instrument: Case Report and Presentation Criteria: Score of 80% or above	Fall Semester 2019  Case Report & Presentation  100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Case Report & Presentation  100% of the graduate counseling students (n=11), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Case Report & Presentation  100% of the graduate counseling students (n=13), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage thoughtful consideration of which student should be selected.  2. Encourage selecting a student whose situation has layers of complexity and encourage students to gather needed information prior to submitting the report.  3. Review grading rubric and expectations with students prior to assignment deadline.
PO-08/KPI-08: Students will demonstrate acquired knowledge and skills in the use of research and program evaluation for the enhancement of counseling practice.	M-08-1 (CMHC & SC) Course: COUN 652 Research and Program Evaluation in Counseling Instrument: <i>Final Project</i> Criteria: Score of 80% or above	Fall Semester 2019  Final Project  100% of the graduate counseling students (n= 28), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Add voiceover to weekly powerpoint presentations.  2. Post video outlining components of course assignments that culminate in the Final Project.

M-08-2 (CMHC & SC) Course: COUN 549 Human Growth and Development Instrument: Developmental Paper Criteria: Score of 80% or above	Spring Semester 2020  Final Project  95.7% of the graduate counseling students (n= 23), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020  Final Project  100 % of the graduate counseling students (n= 36), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019  Developmental Paper  100% of the graduate counseling students (n= 32), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020	<ul> <li>3. Provide guidance on translating ideas into written narrative for professional-style papers.</li> <li>Actions: <ol> <li>Encourage writing multiple drafts in order to improve content and overall flow of the paper prior to submission.</li> </ol> </li> <li>Review the importance of integrating developmental</li> </ul>
	Developmental Paper  100% of the graduate counseling students (n= 25), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020 Developmental Paper  93.8% of the graduate counseling students (n= 32), passed this assessment, scoring higher than the cut percentage rate of 80%.	theories to enhance the description of developmental domains and milestones.

M-08-3 (CMHC & SC) Course: COUN 622 Assessment in Counseling Instrument: Test Critique Paper Criteria: Score of 80% or above	Fall Semester 2019 Test Critique Paper 97.7% of the graduate counseling students (n= 43), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Test Critique Paper 95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage personal consultation with the course instructor for questions related to the assignment requirements.  2. Provide a mid-week submission deadline for brief formative feedback prior to the final submitted assignment deadline.
M-08-4 (CMHC & SC) Course: COUN 662 Counseling Children and Adolescents Instrument: Research Paper Criteria: Score of 80% or above	Fall Semester 2019—NOT YET ASSESSED  Spring Semester 2020—NOT YET ASSESSED	Actions:  1. Use of this assessment instrument will begin in Spring 2021 and will be used from here forward.  2. Provide links to credible APA format resources (ex. Purdue OWL).  3. Provide a list of examples of acceptable references and unacceptable references.  4. Offer an optional brainstorming session via video conferencing or discussion forum to explore potential topics of research for students.

### PO-09/KPI-09:

Students will demonstrate acquired knowledge and skills in the use of theories, models, documentation formats of case conceptualization, assessment, diagnosis, and treatment planning and implementation, and ethical culturally relevant and evidence-based strategies to provide effective counseling practice.

### M-09-1 (CMHC & SC)

Course: **COUN 564** Theories and Techniques of Counseling II Instrument: *Final Video Assessment* Criteria: Score of 80% or above

### Spring Semester 2020

### Final Video Assessment

95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher

than the cut percentage rate of 80%.

### Summer Semester 2020

### Final Video Assessment

100% of the graduate counseling students (n= 44), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- 1. Review sessions conducted by the course instructor and identify skills used in preparation for this assignment.
- 2. Conduct practice sessions with the professor or with classmates and have students/professor provide feedback on strengths and areas of further growth.

### M-09-2 (CMHC)

Course: COUN 626 Diagnosis of

Mental Disorders

Instrument: Diagnostic Exercises 1-12

Criteria: Score of 80% or above

### Spring Semester 2020

### Diagnostic Exercises 1-12

100% of the graduate counseling students (n= 35), passed this assessment, scoring higher than the cut percentage rate of 80%.

### Summer Semester 2020

### Diagnostic Exercises 1-12

92% of the graduate counseling students (n= 25), passed this assessment, scoring higher than the cut percentage rate of 80%.

### **Actions:**

- 1. Encourage students to attend weekly class meetings in which case studies are reviewed and diagnoses are discussed.
- 2. Continue to provide detailed feedback to students regarding each case study and the students' diagnostic strengths and areas of needed growth.

### **M-09-3** (CMHC)

Course: **COUN 628** Treatment Methods in Clinical Mental Health Counseling

Instrument: *Diagnostic Assessment* Criteria: Score of 80% or above

### Fall Semester 2019

### Diagnostic Assessment

100% of the graduate counseling students (n= 20), passed this assessment, scoring higher than the cut percentage rate of 80%.

- 1. Review assignment instructions and grading rubric ahead of assignment submission.
- Provide an example of a DA ahead of assignment submission.

M-09-4 (CMHC) Course: COUN 688 Management and Advocacy in Clinical Mental Health Counseling Instrument: Case Analysis Report Criteria: Score of 80% or above	Summer Semester 2020  Diagnostic Assessment  97.5% of the graduate counseling students (n= 40), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019 Case Analysis Report  100% of the graduate counseling students (n= 14), passed this assessment, scoring higher than the cut percentage rate of 80%.  Summer Semester 2020 Case Analysis Report  98% of the graduate counseling students (n= 51), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage the students to review the instructions and grading rubric prior to beginning this assignment and to clarify the details of the assignment requirements with the professor.  2. Remind students to review the <i>Publication Manual of the APA</i> (7 <sup>th</sup> Ed.) and to use it as a guide for this assignment.
M-09-5 (CMHC) Course: COUN 686 Clinical Mental Health Counseling Internship II Instrument: Live Observation Evaluation Criteria: Score of 80% or above	Fall Semester 2019  Live Observation Evaluation  100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Live Observation Evaluation  100% of the graduate counseling students (n= 11), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Encourage students to conduct a needs assessment prior to assignment submission.  2. Encourage students research relevant materials available for this assignment.

	M-09-6 (CMHC) Course: COUN 686 Clinical Mental Health Counseling Internship II Instrument: <i>Final Evaluation</i> Criteria: Score of 80% or above	Summer Semester 2020  Live Observation Evaluation  100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Fall Semester 2019 Final Evaluation  92% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020 Final Evaluation  91% of the graduate counseling students (n= 11), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Facilitate ongoing assessment of progress throughout the experience.  2. Study the results of the midterm evaluation and live observation prior to the final evaluation to assess strengths and areas of further growth.
		Summer Semester 2020  Final Evaluation  100% of the graduate counseling students (n= 13), passed this assessment, scoring higher than the cut percentage rate of 80%.	
PO-10/KPI-10: Students will demonstrate acquired knowledge and skills in the application of theories, techniques and interventions and the development, coordination, and evaluation of effective school programs, and	M-10-1 (CMHC & SC) Course: COUN 564 Theories and Techniques of Counseling II Instrument: Final Video Assessment Criteria: Score of 80% or above	Spring Semester 2020  Final Video Assessment  95.1% of the graduate counseling students (n= 41), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review sessions conducted by the course instructor and identify skills used in preparation for this assignment.

the ethical and culturally relevant strategies for the provision of effective counseling practice.		Summer Semester 2020 Final Video Assessment 100% of the graduate counseling students (n= 44), passed this assessment, scoring higher than the cut percentage rate of 80%.	2. Conduct practice sessions with the professor or with classmates and have students/professor provide feedback on strengths and areas of further growth.
	M-10-2 (SC) Course: COUN 610 Consultation and Advocacy in School Counseling Instrument: Case Study Criteria: Score of 80% or above	Fall Semester 2019 Case Study 100% of the graduate counseling students (n= 8), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Add content to curriculum regarding the RTI process and the role of special education within the school system.  2. Provide a practical RTI role play scenario.
	M-10-3 (SC) Course: COUN 612 Program Development and Coordination in School Counseling Instrument: Presentation on Program Development & Coordination Criteria: Score of 80% or above	Spring Semester 2020  Presentation on Program Development & Coordination  100% of the graduate counseling students (n=7), passed this assessment, scoring higher than the cut percentage rate of 80%.	Actions:  1. Review the assignment instructions and grading rubric prior to assignment submission.  2. Increase discussion on how program development relates to other course content within the school counseling curriculum.
	M-10-4 (SC) Course: COUN 684 School Counseling Internship II Instrument: <i>Live Observation</i> Evaluation Criteria: Score of 80% or above	Fall Semester 2019  Live Observation Evaluation  88.9% of the graduate counseling students (n= 9), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ol> <li>Actions:         <ol> <li>Encourage students to be selective with the student chosen for the Live Observation.</li> </ol> </li> <li>Practice areas of known weakness prior to the live observation through class roleplaying or with another counselor on site.</li> </ol>

		Spring Semester 2020 Live Observation Evaluation 100% of the graduate counseling students (n=3), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ul> <li>3. Facilitate ongoing assessment of progress throughout the experience</li> <li>4. Study the results of the midterm evaluation and live observation prior to the final evaluation to assess strengths and areas of further growth.</li> </ul>
	M-10-5 (SC) Course: COUN 684 School Counseling Internship II Instrument: Final Evaluation Criteria: Score of 80% or above	Fall Semester 2019  Final Evaluation  90% of the graduate counseling students (n= 10), passed this assessment, scoring higher than the cut percentage rate of 80%.  Spring Semester 2020  Final Evaluation  100% of the graduate counseling students (n= 3), passed this assessment, scoring higher than the cut percentage rate of 80%.	<ol> <li>Actions:         <ol> <li>Facilitate ongoing assessment of progress throughout the experience.</li> <li>Study the results of the midterm evaluation and live observation prior to the final evaluation to assess strengths and areas of further growth.</li> </ol> </li> </ol>
PO-11/KPI-11: Students will demonstrate Characteristics related to the domains of 1) clinical astuteness, 2) intrapersonal skills, 3) interpersonal skills, and 4) professionalism and ethical practice in counseling	M-11-1 Course: All courses, each time they are offered Instrument: <i>Review and Retention Rubric</i> Criteria: Score of 3 or above	Fall Semester 2019  Review and Retention Rubric  98% of the graduate counseling students (n= 445), passed this assessment, scoring higher than 2 on a 0-6 scale.	Actions:  1. Require the development of a Remediation Plan for any student whose GPA is under a 3.0  2. Require the development of a Remediation Plan for any student who receives a score of 2 or below on the Review and Retention Rubric for any given course.

### M-12-2

Assessment: *Ohio Assessment for Educators (OAE 040)* produced through the Ohio Department of Education. SC Program students are eligible to take this exam when enrolled in their last semester of the program.

Criteria: School Counseling students will have a pass rate of a minimum of 80%.

### August 2019-July 2020

Ohio Assessment for Educators (OAE 040) data:

Mean Total Scaled Score for Malone University: 239.50

Pass Rate for Malone University: 83% (n=12)

Mean Total Scaled Score for state of Ohio: 233.5

Pass Rate for the state of Ohio: 76.95% (n=256)

- 1. Students will receive study materials for OAE 040 from the internship course instructor and will be instructed to study those materials prior to taking the OAE 040.
- 2. The Director will consult with the COUN 683/684 SC Internship I & II course instructor to problem- solve for strategies to improve passage rate for the OAE 040.
- 3. The Director will explore with faculty and the advisory board ways in which the standards for this assessment can be raised to promote the development of advanced counseling skills.