End of Field Procedures

1. **Time Sheet** – Ensure that your teacher has initialed and signed the sheet and the total hours meets your requirements.

2. **Evaluation**- Remind your cooperating teacher to complete the evaluation for your field on TK20. They should have received access information via email

3. **Field Experience Document Submission** – Log on to Tk20 and follow the directions in this video to complete and record your field experience requirements. **https://www.youtube.com/watch?v=TJXWBbaRSwY&feature=youtu.be**
   - This will include answering 4 questions related to the field experience.
   - Scanning and attaching your timesheet.
   - Writing a Student Impact Statement – This will require you to tell us something specific that they have done for your field student(s) that had a measureable positive impact. These statements should have three parts and be assessed with a 4 point rubric:
     1. Describe the student or group of students the Teacher Candidate is working with. Please tell them not to share student names.
     2. Describe a specific action that the Teacher Candidate took.
     3. Describe the measureable positive impact.

   Here are a few samples you could share but your professor could make some that are more specific to your course or field.

   - Example for a 100 level class: I know that I positively impacted Pk-12 student learning because I helped a ninth grade algebra student redo an assignment that he did poorly on. After the teacher regraded the assignment, the student received a passing grade.

   - Example for a 200-400 level class: I know that I positively impacted Pk-12 student learning because in my first grade classroom I planned and implemented a lesson on writing a complete sentence as a result of my students often forgetting to capitalize the first letter of the sentence and include punctuation on their written work. My objective for the lesson was for my students to be able to write 4 out 5 complete sentences which included a capital letter at the beginning, correct spacing, and a period at the end. On my assessment piece all the students in my class were able to write at least 4 of the 5 sentences which included a capital letter at the beginning, correct spacing, and a period at the end.

	0	1	2	3
Student Impact Statement	The Teacher Candidate described **no positive impact** on a single student's learning or a group of students' learning through their work in the field.	The Teacher Candidate described **a positive impact** on a single student's learning or a group of students' learning through their work in the field.	The Teacher Candidate described a positive impact on a group of students' learning through their work in the field. **The positive impact came from a lesson or activity that the teacher candidate planned, implemented and assessed.**	The Teacher Candidate described a positive impact on a single student's learning or a group of student's learning through their work in the field. The positive impact came from a lesson or activity that the teacher candidate planned and implemented and assessed. **The lesson objective was selected based on the prior knowledge of the Pk-12 students' needs.**