



	<b>Type or print your name phonetically as you wish it to be pronounced.</b> For example: For the last name of Simons, write "Simons sounds like Sigh-mons."		
<b>Educ Only</b>	If you are completing licensure or endorsement requirements as part of a master's degree, you will need to submit an additional, separate application. Some licensure or endorsement areas require a specialty exam. If you have any questions, please contact the School of Education and Human Development.		
<b>Fee</b>	<p><b>Graduate Fee: \$135.00</b> The graduation fee is required and must be paid regardless of whether you choose to participate in the graduation ceremonies.</p> <p><b>Payment</b> by check can be made payable to Malone University by (please indicate graduation fee on memo line), or through MaloneXpress. After logging in, select the Student tab or "\$" icon -&gt; Go to ePioneer -&gt; Graduate Program Graduation Fee.</p>		
<b>Courses Left to Complete</b>	<b>A copy of your Custom Advising Worksheet must be submitted with this form.</b> Indicate <u>ALL</u> remaining requirements left to complete your degree at the time of applying including any in progress courses below. Please note that your application will not be processed unless this section is completed.		
	<b>Course #</b>	<b>Course Title</b>	<b>Hours</b>
<b>Please review and sign below:</b>			
I have reviewed my Custom Advising Worksheet and understand the graduation requirements listed in the University Catalog. I have discussed any advising questions with my advisor. Failure to fulfill any unmet requirement within the deadlines established may result in changes to my anticipated graduation date and could change the ceremony in which I may participate.			
_____			_____
<b>Student Signature</b> ( <i>Electronic signatures will <u>not</u> be accepted.</i> )			<b>Date</b>
<b>Program Director Approval for Graduation</b>			
_____			_____
<b>Program Director Signature</b>			<b>Date</b>
Note to Program Director: If approved, please send a copy to the Office of the Registrar.			

Return your Application for Degree and a copy of your Custom Advising Worksheet to the Office of the Registrar via one of the following options:

- ✓ Drop your completed form off at the Office of the Registrar located in Founders Hall.
- ✓ Fax your completed form to (330) 471-8661.
- ✓ Email your completed form to registrar@malone.edu.

Feel free to call our office at (330) 471-8128 to confirm that we have received your form.