

# Malone University Loft Permit

Students may build a loft for rooms in Penn, Gurney, Barclay (PGB) and Woolman, Whittier, Fox (WWF) Residence Halls, after obtaining an approved loft permit from your Resident Director. Lofts are not permitted in DeVol Hall, Heritage, and Haviland Halls. Loft Permits may be obtained upon your arrival to campus. Loft design must be approved before any construction begins in the residence.

**ALL LOFTS MUST MEET THE FOLLOWING GUIDELINES:**

- 1) Lofts are to be freestanding, at least 24" from the mattress to the ceiling, and at least 3' away from entrances and exits for a clear, safe, passageway. • Lofts may not interfere with any electrical or safety devices.
- 2) Lofts may not be larger than two single bed sleep surfaces.
- 3) Lofts are to be placed in the rooms within the first two weeks of the semester
- 4) Lofts will be inspected and approved by the Resident Director, who will assure all University requirements are met.
- 5) All University furniture is to remain in the room and on the floor of the room (no sub-floors or mezzanine levels).

The undersigned student(s) agree to accept full responsibility for any and all suits, claims, demands, costs, and fees which in any manner are caused by, incidental to, connected with, or grow out of the construction of a loft and subsequent presence of the loft in Malone University residence halls. The University is held and kept harmless from any and all such claims, etc., by the student(s). This document is valid only after inspection and approval of a Malone University Resident Director.

Resident Signature	Resident Signature
Date	Date
Resident Signature	Resident Signature
Date	Date

Residence Hall/Room: \_\_\_\_\_ Extension: \_\_\_\_\_

Resident Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approved**
                         
  **Disapproved**