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| **Timeline** | **Cooperating Teacher** | **Supervisor** | **Student Teacher**  (15 week placement) | **Student Teacher**  (8/7 week placement) |
| * Week 1 & Week 2 | * Cover Discussion Topics | * Observation #1 | * Observe and Begin Teaching * Journal Email to Supervisor | * Observe and Begin Teaching * Journal Email to Supervisor |
| * Week 3 & Week 4 | * Cover Discussion Topics | * Observation #2 | * Teaching * Journal Email to Supervisor    Week 3: Preparedness   Week 4: Effort | * Teaching * Journal Email to Supervisor * Week 3: Preparedness * Week 4: Effort |
| * Week 5 & Week 6 | * Cover Discussion Topics | * Observation #3 | * Teaching * Journal Email to Supervisor   o Week 5: Honesty  o Week 6: Reflection | * Teaching * Journal Email to Supervisor   + Week 5: Honesty   + Week 6: Reflection |
| * Week 7 & Week 8 | * Cover Discussion Topics * Confer and Complete   Midterm Evaluation of Student Teaching & Assessment of Candidate Disposition via TK20\* | * Confer and Complete   Midterm Evaluation of Student Teaching & Assessment of Candidate Disposition via TK20\* | * Teaching * Complete Disposition Survey via TK20 * Journal Email to Supervisor   o Week 7: Diversity  o Week 8: Sees Possibility | * Teach and Phase out * Complete Disposition Survey via TK20 * Journal Email to Supervisor   + Week 7: Diversity   + Week 8: Sees Possibility |
| * Week 9 & Week 10 | * Cover Discussion Topics | * Observation #4 | * Teaching * Journal Email to Supervisor   o Week 9: Leadership  o Week 10: Action | * Observe and Begin Teaching * Journal Email to Supervisor   + Week 9: Leadership   + Week 10: Action |
| * Week 11 & Week 12 | * Cover Discussion Topics | * Observation #5 | * Teaching * Journal Email to Supervisor   o Week 11: Intervention  o Week 12: Differentiation | * Teaching * Journal Email to Supervisor   + Week 11: Intervention   + Week 12: Differentiation |
| * Week 13 & Week 14 | * Cover Discussion Topics | * Observation #6 | * Teaching * Journal Email to Supervisor   o Week 13: Collaborate w/ Families  o Week 14: Collaborate w/ Schools | * Teaching * Journal Email to Supervisor   + Week 13: Collaborate w/ Families   + Week 14: Collaborate w/ Schools |
| * Week 15 | * Cover Discussion Topics * Confer and Complete   Final Evaluation of Student Teaching via TK20\*   * Letter of Recommendation | * Confer and Complete   Final Evaluation of Student Teaching via TK20\*   * Letter of Recommendation   (1 copy for file & 1 copy for student) | * Phase-Out * Do building level observations | * Phase-Out * Do building level observations |

\*A passing score on **the Midterm and Final Evaluation of Student Teaching** is for a student teacher to receive no ratings of 0. This tool is designed to help demonstrate the growth and competence of the student teacher over the 15 week student teaching experience. A passing score on the **Assessment of Candidate Disposition** is for a student teacher to receive no ratings for 0 or 1 and at least a score of 3 in 8 of the 12 areas. The purposes of the assessment is to measure the extent to which individual candidates demonstrate the dispositions and to assure that the program is providing experiences that promote the development of the dispositions. A reviewable copy of all assessment tools is located at: <http://www.malone.edu/academics/sehd/student-teaching.php>. However, all actual evaluations will be completed via our assessment system, TK20.

\*\*More information regarding the Roles and Responsibilities for Cooperating Teachers, Supervisors, and Student Teachers can be found at: <http://www.malone.edu/academics/sehd/roles_and_responsibilities_with_links.pdf>.